



BRINGING SIMPLICITY TO
CONTRACT MANAGEMENT

Enhance Efficiency, Simplify Access and Elevate Regulatory Compliance



SOFTWARE
TECHNOLOGIES

People | Processes | Governance



Hi, I'm Conrad and I use eHorizon Mkataba

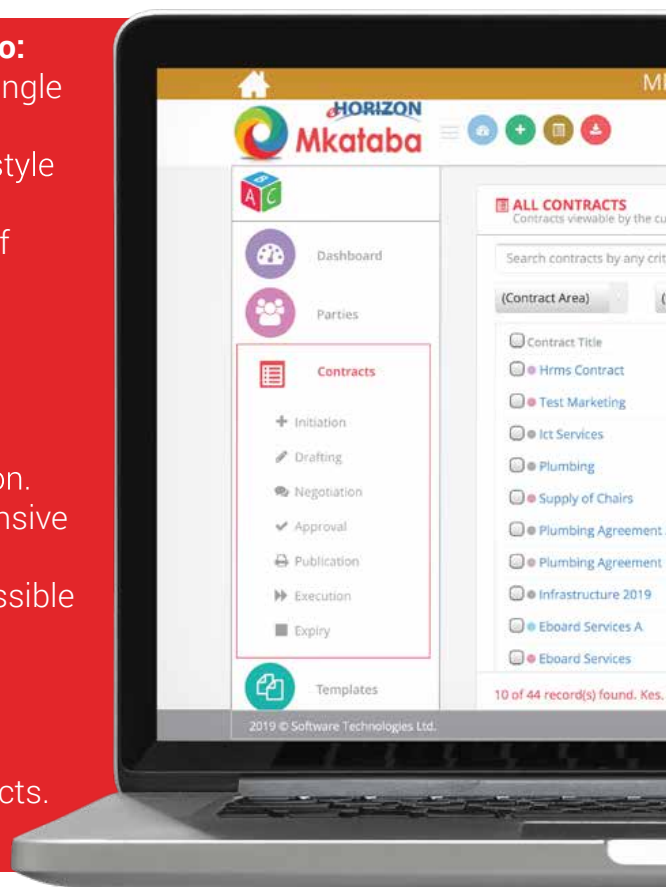
Mkataba addresses key concerns in contract management such as:

- Missed renewals, expiration or milestone dates that cost time and money.
- Eliminate misplaced or inaccurate contracts, poorly allocated time and stagnant contracts.
- Reduce your contract authoring time from months to days.
- Improve control and visibility of outstanding liabilities.
- Reduce time spent searching contracts or the latest version of a contract to seconds.
- Eliminate missing recordings of previous negotiations failures and successes (experience).
- Reduce continuous or uncontrolled changes on contract versions.
- Speed up feedback, reviews and approval time.
- Availing contract to all privileged users.

Remove Cost, Risk, Delay & Complexity from Contract Management

eHorizon Mkataba for contract management enable you to:

- Manage all contract types: procurement/sales, general, single and multi supplier manufacturer/distributor and more.
- Re-use templates configurable with individual company style guides.
- Collaborate internally and externally with a central copy of contract.
- Accelerate contract review and approval with scanning, workflows and digital signatures.
- Easily manage drafts and revisions to contracts.
- Maintain audit trails for each review and approval cycle.
- Set up permission based contract access and modification.
- Improve contract parties relationships using a comprehensive inbuilt contract manager.
- Quickly develop searchable contracts archive that's accessible anywhere anytime.
- Proactively manage contract renewal.
- Manage financial performances like price compliance, milestones, renewal and amendments.
- Increase security and validity by eliminating rogue contracts.
- Avoid penalties and sanctions.



90%+

of contract management costs and risks are mitigated by organizations using eHorizon Mkataba; in addition to going Green by becoming paperless

150+

companies across all industries in Africa using eHorizon Mkataba report increased value from their contracts, minimized risks and achieve considerable cost reductions

Contract Management Made Easier



Our Contract Lifecycle Management (CLM) system simplifies every aspect of running your contracts, enabling companies to accelerate growth while maintaining flawless compliance by managing the entire contracts' lifecycle. eHorizon Mkataba connects all your people, processes and contracts on one platform. It's built with intuitive features like online negotiation and editing, deadline alerts, approval workflows plus internal and external counterparties in mind.

How It Works



Initiate and create contracts easily

eHorizon Mkataba enable your drafting team to create contracts from its desk using standardised templates which can be distributed amongst contract parties. This saves you time and keeps contracts uniform. Any edits made by the template owner are automatically maintaining the language up-to-date formatting and style, and requires less time to review and edit.



Easily create a central contract repository and access documents faster

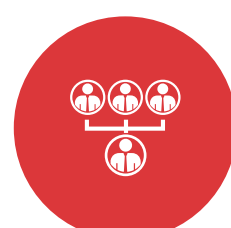
A 'central location' with everything accurate to the last saved edit allows easy access and makes data searching easier, eliminating system access as a process delay.

There won't be multiple copies floating around with slightly different information on each copy. It also allows intelligent search aided by document indexing, contract meta-description, parties and other relevant phrases.



Audit trails and reports

A range of audit and reporting options such as contract compliance alerts, audits tracking, on-demand dashboards for reports and contract records increase your security and validity. This is by eliminating rogue contracts creating a robust audit trail ensuring security with automatic policy enforcement.



Improve workflow management

eHorizon Mkataba contract lifecycle process bottlenecks. Workflow managements for approvals, documents and users's levels plus notifications ensure proper standards and process are followed in compliance to approval processes, changes and other workflow oriented requirement.



Streamline and simplify the negotiation process

eHorizon Mkataba eliminates the nightmare of keeping track of multiple drafts of the same contract during negotiation. It allows storage of a single version of draft contract to be edited online by all parties. Tracks change and create a new version reflecting the edits whilst storing the previous versions.

Collaborative drafting allow both parties to view in real time from anywhere, make comments, notify you of acceptance of terms or of terms which may need to be changed. Thus improving the time and effort it takes to getting both internal and external stakeholders to the dotted line.

A robust library tools managing arrangements of clauses and other formalities ensure you never leave out crucial items and all your contracts have the same formal elements.



Complete control of obligation management

eHorizon Mkataba consistently. Provide visibility and control during the life of a contract, reducing the likelihood of missed deadlines and terms that go unfulfilled. Automated alerts accurately inform your entire team of deadlines, payment due dates, payment amounts and upcoming renewal dates among others.

With better visibility into your entire contract data, you can accurately monitor compliance, record past payments to avoid duplication and see more profitable ways of structuring future deals.



Better management and monitoring of contract compliance

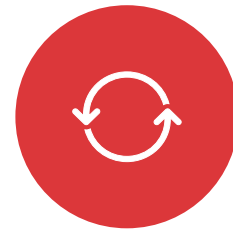
With eHorizon Mkataba, keeping track of thousands of active contracts is no harder than keeping track of a few dozens. Administrators can set deadline reminders and configure summaries of more salient terms and conditions that need to be addressed, along with associated dates. This protects your company from potential penalties and sanctions.



Accelerate approvals with workflows and digital signatures

A role based dashboard shows all needed tasks in a single location. It allows the administrator to make multiple approvals at once for a much quicker and less tedious review process. Documents can be added to an approval workflow and notifications with tasks that need to be completed sent to parties. This speeds up the process and makes sure everyone is clear on their duty relative to contract in question.

E-signatures allow approver to sign and approve from any location and an email notification is sent thus reducing time-lapse between one signatory to another.



Perform contract annual reviews easily

Contract experience tracking, auto-generated reports and alerts enable you to analyse the efficacy of the contract, determine how to improve it and negotiate better terms. You can also plan for the beginning of the renewal cycle

Simpler is better! How it works

Our Mkataba platform is available on Software as a Service mode (SaaS) model accessed through the web, android and IOS platforms. The SaaS software delivery has many advantages

- Rapid implementation
- Scalability
- Cost effective
- Simplified billing

Our Top Notch Security



Infrastructure Security

SSAE16- and ISO 27001- compliant hosting



Redundancy

Similar data is stored in multiple locations with automated failover and a 99.99% SLA guarantee



Network Security

All data and communications – encrypted using HTTPS and TSL protocols



Audit Trail

Track all activities in your environment



Access Right Control

Grant access to groups or individuals



Password Policy

A password is protected using AES 256-bit



Application Security

Developed using international best practices – SEI CMMI standards



ISO 27001:2013

Certified Management Systems

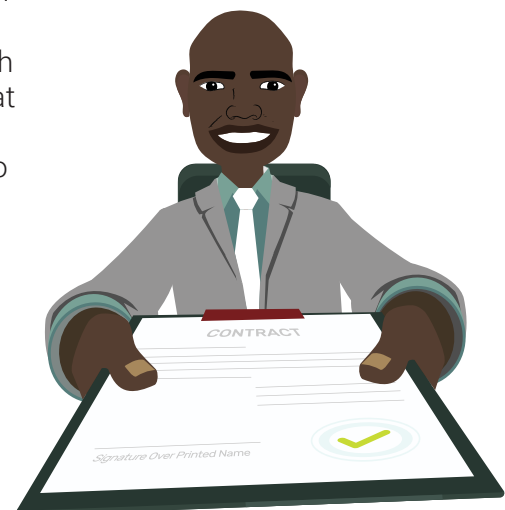
Our Implementation and Unmatched Support

Our first class support starts from launch to on-boarding with a goal to get you up-and-running within two weeks time.

Implementation - With cross industry understanding of hundreds of companies since 1991, we offer first class expertise and walk with you in every step from goal setting, execution to going live.

Training and adoption - We offer our-on-one training customised to each director's experience and comfort level on how to use HRMS in ways that can maximise effectiveness.

Support - We have our own help-desk and in-house employees trained to resolve problems efficiently and effectively ensuring no support delays.





Ready to proactively and efficiently manage your contracts?

Call us for a demo today

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